

ECU Lab School Advisory Board (2nd Meeting)
November 3, 2017
1:01 p.m. to 2:02 p.m.
Speight 203

Presiding: Dr. Chris Locklear, ECU Lab School Advisory Board Chair

Board Members in Attendance: Dr. Bilbro-Berry, Ms. Bonnie Glass, Dr. Grant Hayes, Dr. Chris Locklear, Mr. Robert Moore, and Dr. Alana Zambone.

University Counsel in Attendance: Ms. Megan Kiser

Guests in Attendance: None.

Board Members Absent from Meeting: Dr. Ethan Lenker, Mr. Max Joyner, Dr. Elizabeth Hodge, and Dr. Mark L'Esperance.

Call to Order: Dr. Chris Locklear called the 2nd meeting of the ECU Lab School Advisory Board to order at 1:01 p.m.

Adjustments to Agenda: None.

Public Expression: None.

Consent Items: Meeting minutes were approved from the last meeting dated August 10, 2017.

Informational Reports and Updates:

A. Lab Schools Operational Report: Dr. Laura Bilbro-Berry provided the update on the number of students now enrolled at ECU Lab School. Dr. Chris Locklear stated that visitors from Pitt County Schools were happy with what they observed from the tour that was held last week and has heard lots of positive feedback.

B. Personnel Report: Dr. Laura Bilbro-Berry stated that ECU Lab School has hired a highly-qualified part-time exceptional children's teacher. ECU has hired additional student workers for the extended day program to reduce the adult to child ratio. Dr. Bilbro-Berry discussed the posting of teacher assistant positions and the Integrated Health Navigator/Nurse position. Dr. Chris Locklear asked about wanting to build a pool of substitutes in case teachers are out of the classroom. Dr. Bilbro-Berry stated that Human Resources is working to post the advertisement of a pool of potential substitute teachers for the school.

C. Principal Report: Dr. Laura Bilbro-Berry shared the principal's report in Ms. Rodriguez's absence. Dr. Bilbro-Berry stated that the 3rd grade BOG test assessment was completed as required by N.C. state law. Dr. Bilbro-Berry also stated that the SeeSaw online portfolio platform is being used to track student progress in addition to traditional assessments.

Old Business: None.

New Business: Required Board Action Items.

Action Items: Dr. Chris Locklear presented the following action items; Revision of Board Policies.

A. Policy 2.007 (Registered Sex Offender)

The Pitt County Schools policy about the sex offender registry has been revised and changes to the ECU Lab school have been added. Dr. Chris Locklear asked for motion to adopt the changes as they are written in the board materials. Dr. Zambone made a motion to approve. Ms. Bonnie Glass seconded the motion. The motion passed unanimously.

B. Policy 10.107 (Admissions/Enrollment)

The ECU Lab School Admission/Enrollment policy required changes to reflect the legislation that was approved and signed by the governor. Dr. Chris Locklear asked for motion to adopt the changes as they are written in the board materials. Mr. Robert Moore made a motion to approve. Dr. Alana Zambone seconded the motion. The motion passed unanimously.

C. Policy 10.209 (Student Dress Code)

ECU Lab School student dress code policy needed revision to align with Pitt County School's new dress code policy for students for this school year. Dr. Chris Locklear asked for motion to adopt the policy changes as they are written in the board materials. Dr. Laura Bilbro-Berry made a motion to approve. Dr. Alana Zambone seconded the motion. The motion passed unanimously.

D. Policies 10.212, 10.212-P, 10.212-X (Grievances)

Changes are needed to the student/parent complaints and grievances standards policy to align with university policy. Meghan Kiser, stated that this policy change does not reflect protocols for employee grievances. Any issues with employee related grievances fall under the employee policies approved by ECU. Dr. Chris Locklear asked for motion to adopt changes as they are written in the board materials. Dr. Alana Zambone made a motion to approve. Mr. Robert Moore seconded the motion. The motion passed unanimously.

Adoption of ECU Lab School Policies:

Dr. Chris Locklear called for any other actions or discussion topics for the Board. No other actions were brought forward.

Dr. Chris Locklear asked for any objections to adjourn. No objections were made.

Board meeting officially adjourned at 2:02 p.m.